



**BJS Federation of Schools**

# **Assessment Procedures and Methods**

Policy Adopted by Executive Headteacher in: Autumn 2024

A handwritten signature in black ink, appearing to read "A. Parker".

Signed \_\_\_\_\_  
Ms A. Parker, Executive Headteacher

A handwritten signature in black ink, appearing to read "F. Morris".

Signed \_\_\_\_\_  
Mrs F. Morris, Chair of Full Governing Board

# Assessment Procedures and Methods

## **EYFS:**

### Statutory assessment information:

- Early years Foundation Stage Profile (EYFSP)

Assess children against Early Learning Goals for each of the 17 strands across the Early Years framework.

Children are given a score 1-2 with 1 being below age expected, 2 being at Age expected (meeting the ELG statement) and 3 being Exceeding age expected.

### How Assessment is carried out:

- Assessment is carried out through on-going observation of children's development against the development matters statements.
- Teacher Assessment is used,
- No Testing done.
- Best fit approach decided
- Observations being from first day and are not time sensitive
- Focus is on spontaneity, Independence and consistency

### Who contributes:

- Class teacher is ultimately responsible
- EYE contribute through weekly assessment meetings
- TA contributes through observations
- SLT through monitoring

### How it is verified:

- Internal moderation across year partners.
- SLT monitoring of observations as part of monitoring cycle
- Federation moderation
- Attending moderation meetings held by BLC (Brixton Learning Collaborative) and Local Authority (Lambeth)
- Local Authority moderation (this happens roughly on a 4-year cycle)

## **KS1:**

### Statutory assessment information:

- KS1 SATs papers:  
English reading paper (paper 1 and paper 2)  
Math paper 1 (Arithmetic) paper 2 (Reasoning)
- Optional English Grammar, Punctuation and spelling test

Teacher assessment for Reading, Writing, Math and Science

### How SATs Assessment is carried out:

- SATs papers are done during May.
- Children carry out test in their classrooms
- 2 adults in room at all times
- Administration in line with 2018 Test administration guidance (all adults briefed prior to testing)

### How Assessments is carried out:

- Teacher assessment for writing, reading maths and science based on interim framework.
- Evidence taken from books (across all subjects), reading records and test papers.

#### Who Contributes:

- Class teachers
- SLT through monitoring

#### How it is verified:

- Internal moderation across year partners
- SLT monitoring of evidence as part of monitoring cycle
- Federation moderation
- Attending moderation meetings held by BLC (Brixton Learning Collaborative) and Local Authority (Lambeth)
- Local Authority moderation (this happens roughly on a 4-year cycle)

#### **Phonics Screening:**

##### Statutory assessment information:

- Phonics screening check

##### How Assessment is carried out:

- Teacher assesses children 1 to 1
- Administration in line with 2018 Test administration guidance (all adults briefed prior to testing)

##### Who contributes:

- Class teachers

##### How it is verified:

- Internal moderation across year partners
- SLT monitoring of evidence as part of monitoring cycle
- Local Authority moderation (this happens on a drop-in basis)

#### **KS2 SATs:**

##### How SATs Assessment Is carried out:

- SATs papers are done during May
- Children carry out test in their groups
- 2 adults in room at all times
- Scribe in room where needed
- Administration in line with 2018 Test administration guidance (all adults briefed prior to testing)
- HOS delivers test papers to AHT
- Children open papers
- HOS collects test papers alphabetically, seal envelopes ready for collection.

##### How Writing Assessment is carried out:

- Teacher assessment for writing based on interim framework
- Evidence taken from books (across all subjects)
- Local Authority moderation takes place in June