



Monday 12th February 2024

Parents/Carer Consultations Tuesday 26th and Wednesday 27th March 2024

Dear Parents/Carers,

Parent/ Teacher consultations are a vitally important part of home school communications.

The appointments are about your child's academic progress; how well they are achieving; how much they are applying themselves and the challenges they are facing. Therefore, it is vitally important that we get the opportunity to have a discussion with you, so that you can encourage and provide the right targeted support at home.

We ensure that parents have the chance to look at the children's books, as these are available throughout the evening. This is also your opportunity to raise any concerns you may have about your child's academic achievement with their class teacher.

All appointments are 10 minutes long and, following feedback from parents, will be in person, face-to-face in your child's classroom. However, we understand that some families prefer virtual meetings. **If you require a virtual meeting, please contact the school office, via email, and this will be arranged.**

We use an online booking system for consultation appointments with teachers using Tucasi-Scopay. This is the same system we use for payments, trips and clubs.

If you do not already use Tucasi, your login details have been sent home with your child. Please check their bags if you have not received these. If you cannot locate your login details, please contact the school and we will be able to email you your login details.

If you already use Tucasi for trips or club booking payments, you will already be set up and able to use the same login details. Please ensure you take the time to login and set up as soon as possible. The administrative team can support you with any teething problems you may face.

Hopefully, this will maximise opportunities for you to meet with us.

The meetings will take place between **3:50pm and 6:30pm on Tuesday 26th and Wednesday 27th March 2024.**
The meetings will take place in your child's classroom.

BJS FEDERATION OF SCHOOLS

Bonneville, Jessop & Stockwell Primary Schools

Jessop Primary School
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Executive Headteacher

Andrea Parker, BA (Hons), NPQH, NPQEL

Head of School

 [JessopPrimary](https://twitter.com/JessopPrimary) Kenneth Baffoe

We expect all parents and carers to attend a meeting with the teachers, and we are fully committed to securing an appointment for every single pupil so that you can find out what you need to do to support your child at home.

We ask that you help us to achieve this by confirming an appointment over the two-day period.

The booking system will be live from **Monday 19th February at 8am and will close at 12pm on Monday 25th March.**

As usual, all appointments are available on a first come first served basis.

TIPS

Set up

- If you already use our online system for payments (school dinners, extended services), you are already set up to make an appointment
- If you have not used our system (Tucasi-Scopay), you need to use your login and register your account to make an appointment
- We recommend that you switch on your alerts within the system so you can receive a reminder of your appointment

Booking

- In your area, you will be able to see the available appointments for your child's/ren's teacher. If you have more than one child, stagger your appointments accordingly, to give you time to switch from one to the other
- Please **book on either Tuesday OR Wednesday**. You do not need to book on both days.
- If you need any advice or assistance, please contact the school office

Thank you for your support.

Kind regards,
Admin team

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