



Friday, 4 November 2022

Dear parents and carers,

This is a very important email - it contains all the necessary information needed to have your child join us on the 12-14 of December's residential trip to Ufton Court!

Multiple forms that require your immediate attention are marked as such. For ease, I have printed off the same documents (minus risk assessments in an effort to save paper!) and have given them to your child. Please fill them out and **return them to Ms Akcakiryan by Tuesday, 8th November.**

We understand that many of you hold trepidations regarding your child leaving you for three days to go to an unknown, out of London location. Please rest assured that with 4 members of Jessop teaching staff and multiple members of staff members at Ufton Court, children will be well supervised and well-taken care of. All staff will also be contactable via the school, and we will provide parents with regular updates. Should any child become extremely unsettled we will reassure the child and make contact with the parent.

Multiple risk assessments can be found through the following link - <https://www.uftoncourt.org.uk/accreditation-risk-assessments> ; please read thoroughly and do not hesitate to pose any questions to myself, Ms Ffrench or Mr Baffoe.

Finally, I am very pleased to announce that we have applied for, and received, two bursaries to support with funding this trip! These bursaries are dependent on each family's personal circumstance, and have been applied to the cost of your personal trip. We thank you for your patience as our final arrangements draw to a conclusion.

Thank you,

Ms Akcakiryan, Ms Ffrench and Mr Baffoe

BJS FEDERATION OF SCHOOLS

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