

## Jessop Primary School Executive Headteacher: Ms A.Parker

3rd March 2022

Dear Parent / Carer,

This is to inform you that going forward we will aim to send regular communication to you on a TUESDAY and THURSDAY to help minimise email traffic. Anything urgent may still be sent outside of these days but this should help focus our communication and also help with awareness of when to check for any updates.

Kind regards,

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School Office

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Execuitve Headteacher Andrea Parker, BA (HONS), NPQI Head of School Kenneth Baffoe

