



JESSOP PRIMARY SCHOOL & CHILDREN'S CENTRE EXTENDED DAY – AFTER SCHOOL CLUB CONTRACT

THIS CONTRACT IS BETWEEN THE PARENT/CARER AND JESSOP PRIMARY SCHOOL & CHILDREN'S CENTRE FOR YOUR CHILD/CHILDREN TO ATTEND THE AFTER SCHOOL CLUB PROVISION

- The current cost is £6.00 per session and I agree to pay **monthly in advance** at the school office. **Unfortunately, contracts without payment will not be accepted.**
- When I receive a letter from the school office stating outstanding fees I have to pay them **within 7 days** or contact school office to discuss this matter, otherwise the services for my child/children will be suspended until payments are settled in full
- I will collect my child/children from the club each evening by 5.45pm the latest and 'sign them out' on the register
- I understand that if I am late collecting my child/children and I do not notify school office, I will be charged a 'Late Collection Fee'. I understand that It is essential that children are collected by 5.45pm. If parents/carers or designated collectors are going to be late, they must contact the school office immediately so that we can arrange adequate staffing.
- I agree that If a parent/carer or designated collector is late in collecting a child, they will be required to complete the late collection log book. When a child is collected after 6pm, there will also be a charge of £5.00 for every ten minutes as detailed in the table below. All charges will be added to the following month's fee invoice. Persistent lateness will result in the withdrawal of the child's place.

Charge structure:

Time	Fine
6.01-6.10pm	£5
6.11-6.20pm	£10
6.21-6.30pm	£15
6.31-6.40pm	£20
6.41- 6.50pm	£25
6.51- 7.00pm	£30



- I understand that I have to pay for the days as contracted. Credits will only be given for sick leave or if the school is closed
- My child/children will be provided with a snack prepared by Harrisons at the After School Club
- If I no longer require a place for my child/children, I will give written notice of this to the school office in order for the charges to be stopped
- I understand I have to fill in a new contract when the days change for my child/children to attend After School Club
- In the event of my child/children receiving an injury, I give my permission for them to receive first aid or be seen by the emergency services if necessary

Name of child: _____

Class: _____

Address: _____

Start date: _____

Days contracted:

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY

Parent/Carer's contact details:

Home telephone number: _____ Mobile: _____

Work number: _____



Contact details of additional adult:

Name: _____

Relationship to child: _____

Phone numbers:

Home: _____ Mobile: _____

Health: (Please state any medical conditions or allergies that we need to be aware of):

I HAVE READ AND AGREE TO COMPLY WITH THE ABOVE

Parent/Carer (print)

Parent/Carer (sign)

Date.....